AMENDED AND RESTATED BY-LAWS OF ANCHORAGE YOUTH COURT, INC. ARTICLE I - NAME, OFFICE, AGENT, TAXABLE YEAR, AND RECOGNITION

SECTION 1. <u>Name</u>. The name of the corporation is Anchorage Youth Court, Inc. (corporation).

SECTION 2. <u>Office</u>. The principal office of the corporation is located at 838 W. 4th Avenue, Anchorage Alaska, in the Anchorage Recording District, Third Judicial District. The corporation may have such other offices either within or outside the State of Alaska, as the Board of Directors (Board) may designate or as the business of the corporation may, from time to time, require. The registered office and agent of the corporation required by the Alaska Nonprofit Corporation Act to be maintained in the State is identical with the principal office. The address of the registered office and the registered agent may be changed from time to time by the Board.

SECTION 3. <u>Taxable Year</u>. The taxable year of the corporation is the calendar year.

SECTION 4. Formal Recognition. Anchorage Youth Court (AYC) is the sole Youth Court for the Municipality of Anchorage, with its jurisdiction to include, but not be limited to, Chugiak, Eagle River, Anchorage, and Girdwood. Anchorage Youth Court has established a court system designed to provide for trials, representation, and adjudication of minors by their peers, under which minors engaging in criminal conduct are held accountable for their actions. In compliance with AS 47.12.400(c)(1)-(7), and for purposes of formal recognition, the Anchorage Youth Court Constitution is hereby incorporated by reference.

ARTICLE II - BOARD OF DIRECTORS

SECTION 1. <u>Authority and Responsibility</u>. The corporate authority and power of the corporation shall be vested in and exercised by the Board, subject to the restrictions of these By-laws, the Articles of Incorporation, the corporation's Constitution, and the statutes of the State of Alaska. The Board may employ an Executive Director who shall be generally empowered to hire such other persons as the work of the corporation may from time to time require.

SECTION 2. Number, Tenure and Qualifications.

(a) The number of members of the Board is between twenty (20) and twenty-four (24), or otherwise such other number as may be set by amendment to these By-laws, but in any event shall not be fewer than four (4). Members of the Board shall be residents of the Municipality of Anchorage. An equal number of members shall represent the youth community and the adult community.

(b) The youth members of the Board shall consist of the Anchorage Youth Court Bar President and Anchorage Youth Court Chief Judge as ex officio members, and ten other youth representatives elected from the Anchorage Youth Court Bar Association. Any active Anchorage Youth Court Bar member may be elected to be a youth member of the Board.

(c) All Youth Members shall serve terms of one year. Youth Board Members shall not be eligible to serve as Chair until after they have been a Board member for one full year. In addition to attending the meetings of the Board, Youth Members also must be willing to serve on and attend the meetings of at least one Committee of the Board and are expected to make a personal financial commitment commensurate with their ability.

(d) Community Board Members' terms shall be three years. Community Board Members shall not be eligible to serve as Chair until after they have been a Board member for one full year. In addition to attending the meetings of the Board, Community Members also must be willing to serve on and attend the meetings of at least one Committee of the Board. Community Board Members are expected to make a personal financial commitment commensurate with their ability. In recruiting and nominating Community Board Members, the Governance Committee shall prioritize diversity in gender, age, and race/ethnicity. It also shall strive to ensure that the Board contains a cross-section of community members representing at a minimum the following groups:

(1) Board members representing the segments of the work force involved with the Youth Court process, including lawyers, police officers, probation officers, and school officials;

(2) Board members of the communities most affected by Youth Court's program, including retail business people, municipal government leaders, other community leaders and parents; and

(3) Board members who can assist in providing the program with the financial and community support it needs, such as representatives of the media and major corporate enterprises.

(e) Each Board member shall hold office until the next annual meeting of the Board and until his/her successor has been elected and qualified.

SECTION 3. <u>Nomination.</u> Any member of the Anchorage Youth Court Bar Association, as defined in the AYC Bar Association's Constitution, may nominate a member for a position on the Board. Nominations must be given to the Executive Director, as defined in the Constitution, at least thirty (30) days prior to the annual meeting of the Board. The Executive Director shall provide written notice of the nominees to the Governance Committee at least fifteen (15) days prior to the annual meeting of the Board.

SECTION 4. <u>Removal.</u> Any Board member may be removed from office with or without cause by majority vote of the Board. In the event of removal, the remaining members of the Board, at the same meeting that the removal took place and even though less than a quorum, shall elect a replacement who shall be elected for the unexpired term of his/her predecessor.

SECTION 5. <u>Resignation</u>. Any Board member may resign at any time by giving written notice to the Board, the Executive Committee, or the Co-Chairs of the corporation. Unless otherwise specified in the written notice, the resignation shall take effect upon its receipt by the Board or officer, and acceptance of the resignation shall not be necessary to make it effective.

SECTION 6. <u>Vacancies</u>. Vacancies on the Board shall be filled by majority vote of the remaining members of the Board, even though less than a quorum, except as otherwise provided. A Board member elected to fill a vacancy is elected for the unexpired term of his/her predecessor. The graduation of a youth Board member shall create a vacancy on the Board. For the purposes of this section, "graduation" is defined as the end of the school year.

SECTION 7. <u>Compensation</u>. No salary shall be paid to Board members for their service on the Board. Reimbursement for expenses for corporate business may be authorized only by resolution of the full Board.

SECTION 8. <u>Place of Meeting</u>. The meetings of the Board shall be held at the principal office of the corporation or at any other place within or outside the State of Alaska that a majority of the Board may from time to time direct.

SECTION 9. <u>Annual Meeting</u>. The Annual Meeting of the Board shall be held annually at such time as the Co-Chairs of the Board shall direct.

SECTION 10. Special Meetings. Special meetings of the Board may be called at any time by the Co-Chairs, the Executive Director, or by a majority of the members of the Board, but the Board shall meet at least once every year.

SECTION 11. <u>Notice of Meetings</u>. Notice of the annual meeting of the Board or any special meetings that are called by the Board at a regularly scheduled Board meeting need not be given. Written notice of every other special meeting, setting forth the time and place of the meeting shall be given to each Board member at least five (5) days before the meeting, either personally or by mail. A Board member may waive in writing notice of a special meeting of the Board, either before, at, or after the meeting and his/her waiver shall be deemed the equivalent of receipt of notice. Attendance of a Board member at a meeting shall constitute waiver of notice of that meeting, unless s/he attends for the sole and express purpose of objecting to the transaction of business because the meeting has not been lawfully called or convened.

SECTION 12. <u>Election of Officers</u>. The Board shall elect the officers of the corporation once each year at its June Board meeting. Adult Board members may only vote for adult officers. Youth Board members may only vote for youth officers. Any Anchorage Youth Court Board member may run for any officer position subject to the limitation that only adult members may run for adult officer positions and only youth members may run for youth officer positions.

SECTION 13. <u>Quorum</u>. At a meeting of the Board, a quorum necessary for the transaction of business shall consist of a majority of the members of the Board fixed by Section 2 of this Article, present either in person or by proxy as set out in Section 24 of this Article, provided however, that at least one youth member must be present in person in order to constitute a quorum.

SECTION 14. <u>Informal Action Without Meeting</u>. Any action that may be taken at a meeting of the Board may be taken without a meeting if consent in writing setting forth the action to be taken is signed by all of the Board members in office entitled to vote on the action and is filed with the Secretary of the corporation. Such consent has the same effect as a unanimous vote at a Board meeting.

SECTION 15. <u>Presiding Officers</u>. At each meeting of the Board, one of the Co-Chairs shall preside. In the normal course, the youth and adult Co-Chairs will each chair every other meeting. One of the Co-Secretaries shall keep the minutes and record the transaction of business at the meeting.

SECTION 16. <u>Telephone Meeting</u>. All or any one or more Board members may participate in a meeting of the Board or any committee by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and participation in a meeting pursuant to such communications shall constitute presence in person at the meeting.

SECTION 17. <u>Adjournment</u>. Any meeting of the Board may be adjourned to a later date. Notice of the adjourned meeting or of the business to be transacted at the adjourned meeting need not be given other than by announcement at the meeting at which the adjournment is taken. At an adjourned meeting, any business may be transacted that could have been transacted at the meeting previously called.

SECTION 18. Manner of Acting. Except as otherwise provided in these Bylaws or by law, the acts of the majority of the Board members present at a meeting at which a quorum is present shall be the acts of the Board. One exception to this rule is in instances involving "fiduciary votes." The Co-Chairs will be responsible for identifying "fiduciary votes," which are votes involving the expenditure of funds or some sort of contractual undertaking. As to "fiduciary votes," the Co-Chairs shall be responsible for ensuring that the record reflects that all legal requirements have been met. This includes ensuring that a quorum of the adult members of the Board, which will include students 18 and older, are present at the time of the vote. It also includes ensuring that the record reflects how the majority of the adult members voted in the case of a "fiduciary vote." The necessary record may be established with a simple unanimous vote as long as a quorum exists. If the record may be ambiguous as to how the majority of adult members voted on a "fiduciary vote," it may be necessary to have a roll call vote to establish the requisite record. If a roll call vote is necessary, the student, non adult members, will vote first and the adult members will vote second. Only the votes of the adult members will be counted for determining the necessary majority.

SECTION 19. <u>Conflicts of Interest</u>. When a matter comes before the Board in which a Board member or a person in the Board member's immediate family has a direct private or business interest, the affected Board member shall state the nature of the direct private or business interest and shall refrain from voting and participating in the Board's discussion on the matter. The Board member's abstention from voting and the stated reason shall be recorded in the minutes. A Board member who knowingly fails to state a conflict of interest and fails to abstain from voting on the matter that is the subject of the conflict shall be subject to removal from office in accordance with Section 4 of this Article. Any direct private or business interest a Board member has established in violation of this section shall also be voidable at the discretion of and upon majority vote by the Board. A Board member unsure of a conflict of interest may state his/her apparent conflict and ask for a discussion and a vote by the other members of the Board on whether a conflict of interest exists. If the vote is unanimous that a conflict does not exist, the affected Board member may proceed to participate in the discussion of and the vote on the matter in question.

SECTION 20. Executive Committee. The six officers of the Board shall constitute the Executive Committee. The Board of Directors may delegate to the Executive Committee any of the powers and authority of the Corporation except the power to make any changes in these bylaws, the Corporation's articles of incorporation, or its published policies; but such a delegation shall not relieve the Board of Directors of its responsibilities for the affairs of the Corporation. The Executive Committee shall present an annual evaluation of the Executive Director to the Board of Directors for approval. The Executive Committee shall also consult annually with the Executive Director with regard to the pay and other terms of employment of other AYC employees. This annual evaluation and consultation shall be accomplished no later than the September meeting of the Board of Directors, at which time the Executive Committee shall present to the Board, for action, any recommendations for changes in the pay or other terms of employment of the Executive Director and other AYC employees. Any officer may call a meeting of the Executive Committee for any reason.

SECTION 21. Standing Committees. Standing Board committees will consist of, but are not limited to, the following committees: Finance Committee, Fundraising Committee, Governance Committee, and Program Committee. The standing committees are expected to do the primary work of the Board, to report to the Board as necessary and to make recommendations to the Board regarding matters on which only the Board may act. All Board members are expected to serve on at least one standing committee. Board members are encouraged to express a preference regarding the committee(s) on which they wish to serve and may serve on more than one committee. The Co-Chairs have the exclusive authority to appoint Board members to committees. Standing committees can have non-Board members to the extent approved by the Co-Chairs. All "fiduciary votes" taken by the committee must meet the requirements for "fiduciary votes" of the full Board, with the added proviso that non-Board members may not participate in "fiduciary votes." Any Board member is welcome to attend the meetings of any committee as a non-voting observer, irrespective of whether the Board member is a member of the committee.

(a) Finance Committee.

(1) The Finance Committee is responsible for monitoring the financial status of AYC, and reporting to the Board regarding the same. The Finance Committee will do the following:

(A) Within one week before each regular meeting of the Board, meet and review the current financial statements of the corporation.

(B) At each regular meeting of the Board, report to the Board on the current financial condition of the corporation.

(C) Make further investigations about the corporation's financial affairs, as it deems necessary or desirable. The results of any investigation shall be reported to the Board of Directors.

(D) Insure the integrity of AYC's financial records, which it shall do by:

(1) Selecting a firm of independent accountants to examine, upon ratification of the Board, the accounting records and financial statements of Anchorage Youth Court;

(2) Reviewing the results of the annual audit or review, as well as any recommendations pertaining to accounting practices, policies and procedures, and make any appropriate recommendations to the Board about accepting the same;

(3) Periodically reviewing the adequacy and effectiveness of Anchorage Youth Court's internal systems of controls and financial reporting procedures and make reports about these reviews to the Board; and

(4) Making such further investigations as it deems necessary or desirable to inform itself as to the conduct of Anchorage Youth Court's financial affairs.

(2) The finance committee shall consist of the Co-Treasurers and at least two other Board members. At least one committee member shall have accounting or other equivalent experience and expertise.

(b) <u>Fundraising Committee</u>.

The Fundraising Committee is responsible for developing and implementing a fundraising strategy that will both generate revenues to sustain AYC's programs and that will preserve, enlarge and enhance AYC's relationship with its donors and other supporters. The committee will: (1) Develop annually a fundraising plan that identifies AYC's financial needs and sets specific financial goals. The plan will include fundraising strategies and timetables to reach the committee's goals.

(2) Maintain an updated list of past and potential donors.

(3) At a minimum monitor any public communications regarding AYC, including such things as AYC's newsletter.

(4) Encourage and develop opportunities for the involvement of past, current and potential donors in the mission and work of AYC. It is anticipated that ad hoc committees involving other board and non-board members will be formed to staff various fundraising events, with the Fundraising Committee remaining primarily responsible for the oversight of AYC fundraising planning, budgeting, and coordinating.

(c) Governance Committee.

The Governance Committee is responsible for the corporate health and effectiveness of the Board. Its responsibilities include identifying and recommending to the Board the optimum mix of Board members, and then recruiting, screening, and recommending potential Board members to the full Board. The committee will take into consideration in recruiting and nominating new members all of the criteria referenced in Article II, Sec. 2(d). The committee also is responsible for Board development, which includes training new Board members as well as ongoing Board training and evaluation. The Governance Committee also is responsible for seasonably reviewing the organization's by-laws and practices and recommending any changes it deems appropriate related to Board structure or operations. By way of example, the Governance Committee should review from time to time: the manner in which meetings are conducted, the size of the Board, the responsibilities of the Board officers, the use of both standing and ad hoc committees. The Governance Committee also should address such other matters involving the internal workings of the Board as may arise from time to time, including specifically any matters referred to it by the Co-Chairs.

(d) Program Committee.

The Program Committee is responsible for reviewing and recommending to the Board any modifications, additions, or deletions to AYC's program. In performing this role, the Program Committee should regularly review the effectiveness and appropriateness of current programs and should regularly evaluate whether there are any other needs that AYC might address programmatically consistent with its mission.

SECTION 22. <u>Ad hoc Committees</u>. The Co-Chairs' authority to appoint ad hoc committees from time to time remains unchanged. Ad hoc committees may be

appointed by the Co-Chairs to serve specific, time-limited purposes. Membership of each ad hoc committee must include at least one adult and one youth Board member.

SECTION 23. Board Training.

A Board of Directors' Training shall be held on an annual basis no earlier than the elections of the Youth Court Bar Association and no later than September 30. All newly elected or appointed Board members shall participate in the training. Board members who join outside the normal selection cycle shall fall under the same requirement and must attend a training or view a video of a training at the earliest possible opportunity. The Board of Directors Training shall include at least but not be limited to the following content.

(1) An overview of the administrative and operative structure of the Youth Court Bar Association and the Youth Court Board of Directors including committees, personnel, finances, and leadership positions.
(2) An overview of recent issues of significance within the organization and current issues of consideration.
(3) A comprehensive description of the duties and responsibilities of a Board member.

SECTION 24. <u>Proxy Voting</u>. Any proxy votes for a Board meeting may no longer be granted to individuals not currently members in good standing of the Board. Student proxy votes may only be passed to students serving on the Board, and adult proxies may only be passed to adults serving on the Board. If a proxy is passed to a non Board member or to a Board member who also is not in attendance and does not file a proxy, that vote will be prohibited from use by other members at the meeting. An adult member of the Board who is unable to attend meetings may delegate to another adult member of the Board, who has attended the last two Board meetings, the authority to attend meetings and vote on his/her behalf. Likewise, a student member may delegate his/her authority to another student member who has attended the last two Board meetings. A Board member who intends to delegate his/her authority shall do so in writing in a manner and form prescribed by the Board and shall file the form with the Secretary prior to the commencement of the Board meeting for which the delegated authority is effective.

SECTION 25. <u>Absence Without Proxy</u>. The Executive Committee shall review the Board membership of any Board member who is absent from two consecutive meetings of the Board without having provided a proxy to a Board member who is eligible to vote the proxy. "Meetings of the Board" for purposes of this section include regularly scheduled Board meetings and any special meetings that are properly noticed pursuant to the By-Laws, Article II, section 11. The adult Co-Chair shall give a Board member a minimum five days' notice, by any means reasonably calculated to be effective, that the Executive Committee will review the Board member's membership. The Board member may submit materials for the Executive Committee's consideration. The Executive Committee shall recommend a course of action, which may include the Board member's removal from office, to the Board at its next meeting.

ARTICLE III - OFFICERS, AGENTS AND EMPLOYEES

SECTION 1. <u>Number, Titles, Election and Terms of Office</u>. The officers of the corporation shall be members of the Board and shall consist of the Co-Chairs, Co-Secretaries, and Co-Treasurers. The co-officers will share fully the authority and responsibilities of their position, except as may be legally limited or otherwise indicated herein. Except as so limited, they shall allocate between themselves responsibility for their various tasks. Each of the Board members elected as officers shall automatically be paired for purposes of the mentoring partnerships with the other Board member holding the same officer position they hold. Other officers, assistant officers, agents and employees that the Board may from time to time deem necessary may be elected, hired, or appointed by the Board in a manner prescribed by the Board. The officers shall hold office until their successors have been chosen and qualified unless they are sooner removed from office as provided in these By-laws.

SECTION 2. <u>Vacancy</u>. When a vacancy occurs in one of the executive offices by removal, resignation, death, or otherwise, it shall be filled by the Board. The officer elected to fill a vacancy shall hold office until his/her successor has been chosen and qualified. Temporary appointments may be made to fill a vacancy by a majority vote of the other officers, pending election by the Board at its next meeting.

SECTION 3. <u>Removal of Officers and Agents</u>. An officer or agent of the corporation may be removed by majority vote of the Board whenever in its judgment the best interests of the corporation are served by removal. Removal will be without prejudice to the contract rights of any person so removed. Selection or appointment of an officer or agent shall not, in and of itself, establish contract rights.

SECTION 4. <u>Powers and Duties of the Co-Chairs</u>. The Co-Chairs, subject to the control of the Board, shall have general supervision of the business of the corporation with all powers reasonably incident and necessary to carry out the responsibilities conferred by the Board. They shall preside at all meetings of the Board and shall discharge the duties of the presiding officer. They will present at each annual meeting of the Board a report of the business of the corporation for the preceding year and will perform whatever other duties the Board may from time to time direct. In the manner and upon the terms and with the delegation of authority as the Board may from time to time approve, the adult Chair may agree

upon and execute all bonds, contracts, and other obligations in the name of the corporation. If the Co-Chairs cannot agree on any issue material to the performance of their duties they must submit the issue to the Co-Treasurers who will be authorized to decide it. This provision can be activated by either Co-Chair asking the Co-Treasurers to decide the disputed issue. If the Co-Treasurers cannot agree the Board may meet to determine what further action is appropriate, including the possibility of emergency officer elections.

SECTION 5. Co-Treasurers. The adult Treasurer shall have custody of the funds and securities which come into his/her hands subject to the control of the Board and relevant legal limitations, including particularly those involving the legal competency of minors. S/he will be responsible for keeping full and accurate account of receipts and disbursements and will deposit all corporate monies and other valuable effects in the name and to the credit of the corporation in a depository or depositories designated by the Board. Subject to the direction of the Board, s/he will disburse the funds of the corporation, will render to the Chair or to the Board whenever they may require it, an account of his/her transactions as Treasurer and of the financial condition of the corporation. Subject to prior authorization by the Board by resolution duly passed and entered on the records of the corporation, the adult Treasurer may endorse on behalf of the corporation for collection, checks, notes and other obligations and shall deposit the same to the credit of the corporation in the bank or banks and in the manner prescribed by the Board and may sign all receipts and vouchers for payment made to the corporation, either alone or jointly or with any other officer that may be designated by the Board. The adult Treasurer may sign with the adult Chair, in the name of the corporation, all contracts of the corporation. The Co-Treasurers shall attend all meetings. The adult Treasurer shall involve the youth Treasurer in fulfilling the responsibilities of Treasurer to the extent consistent with the law and with the adult Treasurer's fiduciary obligations to the organization.

SECTION 6. <u>Co-Secretaries</u>. The Co-Secretaries shall attend all meetings of the Board and shall keep or cause to be kept a true and complete record of the proceedings of those meetings. They will give, or cause to be given, notice of all meetings of the Board and shall perform whatever additional duties the Board and the Co-Chair may from time to time direct. They will have charge of the books and papers of the corporation, all of which records shall be open to inspection by any Board member upon application at the office of the corporation during business hours. The Co-Secretaries shall perform all duties incident to the office of Secretary subject to control of the Board and the Co-Chairs.

SECTION 7. <u>Delegation of Duties</u>. Whenever an officer is absent or whenever for any reason the Board may deem it desirable, the Board may delegate

the powers and duties of an officer to any other officer or any Board member or members.

ARTICLE IV - INDEMNIFICATION OF OFFICERS AND DIRECTORS

SECTION 1. Indemnification. Any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative by reason of the fact that s/he is or was a Board member, officer, employee or agent of the corporation may be indemnified by the corporation to the full extent permitted under the Alaska Nonprofit Corporation Act, as amended. Any determination required by the Act to be made as to the propriety of any indemnification may, whenever appropriate and permitted by the Act, be made by a vote of a quorum consisting of disinterested Board members, or by any other person or persons which such Board members may by law appoint. Any indemnification under this Article shall not be deemed exclusive of any other rights to which those indemnified may be entitled under any by-law, agreement, vote of disinterested Board members, provisions of law, or otherwise, and will continue as to a person who has ceased to be a Board member, officer, employee, or agent and will inure to the benefit of the heirs, executors, and administrators of the person. Indemnification may include reimbursement of expenses, attorneys' fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by the person.

SECTION 2. <u>Insurance</u>. The corporation shall have the power to the extent permitted by the Alaska Nonprofit Corporation Act, to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the corporation against any liability asserted against him/her and incurred by him/her in any such capacity or arising out of his/her status as such, whether or not the corporation would have the power to indemnify him/her against the liability under the provisions of this Article.

ARTICLE V – MENTORING PARTNERSHIPS

A survey developed by the Co-Chairs will be conducted at the June Board meeting to elicit the preferences members may have regarding their mentoring partner. The Co-Chairs, and the Executive Director in an ex officio capacity, will match and assign the mentoring partners and the Co-Chairs will announce the mentoring partnerships at the July Board meeting. There will be no appeal from the Co-Chair's decisions. The mentoring partnerships will last until the following June Board meeting or until one of the partners leaves the Board, whichever occurs first. The Co-Chairs shall match any new Board members who join the Board after the June Board meeting to a mentoring partnership as quickly as reasonably possible. The Co-Chairs also shall assign any otherwise unassigned Board members to an existing mentoring partnership until they can be matched with a new mentoring partner. The mentoring partners will be encouraged to sit together at Board meetings and work together on Board issues.

ARTICLE VI - SPECIAL CORPORATE ACTS

SECTION 1. <u>Contracts, Deeds, Documents and Instruments</u>. Contracts, deeds, documents, and instruments will be executed by the adult Co-Chair, or in his/her absence the adult Co-Treasurer, unless the Board in a particular situation designates another procedure for the execution of such documents.

SECTION 2. <u>Signing of Checks and Notes</u>. Checks, notes, drafts, and demands for money will be signed by the adult officers or employees from time to time designated by the Board.

SECTION 3. <u>Loans.</u> No loans shall be contracted on behalf of the corporation and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board.

SECTION 4. <u>Accounts</u>. The corporation shall have a checking account or accounts. The Board may from time to time establish by resolution, special accounts for purposes designated by the Board. Books and accounts of the corporation shall be kept under the direction of the Treasurer and in accordance with standard practices of accounting.

ARTICLE VII - AMENDMENTS

The By-laws of the corporation may be altered, amended, or repealed by an affirmative vote of a majority of the Board present at a meeting at which a quorum is present if notice of the proposed amendment is contained in the notice of the meeting.

CERTIFICATE

The undersigned do hereby certify that these Amended and Restated Bylaws of the Anchorage Youth Court were duly adopted at meetings of the Board of Directors on November 16, 2017

Dated this 16th day of November, 2017.

Peter Maassen, Secretary Pro Tem

ATTEST:

Chris Wyatt, Co-Chair

Trevor Bailly, Co-Chair